



KEYSBOROUGH GARDENS PRIMARY SCHOOL

Prep to Year 4 – Parent Payments 2023

Dear Parent/Guardian,

Keysborough Gardens Primary School is looking forward to another great year of teaching and learning.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure that contributions are voluntary. Nevertheless, the ongoing financial support of our families ensures that our school can offer the best possible educational programs and support for our students.

To provide and maintain the high quality learning programs, classroom resources, and provision of the latest resources in technology; however we will, like all schools, rely on the payment of contributions. The School Council plans to implement a range of curriculum initiatives, excursions/incursions, camps as well as focusing on some landscaping projects in 2023. We will also be introducing STEM as our 5th specialist subject, therefore our Prep – Year 6 2023 specialist subjects will consist of: Performing Arts, Visual Arts, Mandarin, PE and STEM.

Delivery of our commitment to excellence is dependent upon the financial support of our parent community.

Please find attached the fee schedule for curriculum contributions, other contributions and extra-curricular contributions for 2023. Our classroom teachers carefully prepare our booklists to reflect the items required to deliver their planned lessons. For consistency, ease and inclusivity KGPS is able to purchase items in bulk where we make every effort to keep the cost of items and activities to a minimum and affordable. These items are distributed to the children at the beginning and throughout the year. For further information on the Department's Parent Payment Policy please click [here](#).

To ensure accurate budgeting for the school year, **we would appreciate payment of your contribution by Friday 3rd March, 2023.** Payments can be made via Compass where a payment plan is also available.

We want to thank you for all your support, whether that's through financial contributions, fundraising or volunteering your time. This will make a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Sherri Jenkins
Principal

Sharna Woods
School Council President

Nina Kelly
Treasurer



KEYSBOROUGH GARDENS PRIMARY SCHOOL

Year 5 and 6 – Parent Payments 2023

Dear Parent/Guardian,

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Sherri Jenkins
Principal

Sharna Woods
School Council President

Nina Kelly
Treasurer

Keysborough Gardens Primary - PARENT PAYMENT - 2023

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Suggested Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper (\$40.00) • Mandarin – Subscriptions/materials/Chinese Cultural Day (\$10.00) • Performing Arts – equipment (\$10.00) • STEM – resources (\$20.00) • Mathematics – resources (\$10.00) • English – resources (\$10.00) • Sports – equipment (\$10.00) • Classroom Consumables (\$75.00) • Diary and Reading Log (\$10.00) • Wellbeing - resources (\$10.00) 	\$205.00
Online Subscriptions/Access <ul style="list-style-type: none"> • Decodable Readers Australia (\$10) • Seesaw (\$8) • PAT Maths and PAT Reading Assessments (\$10) 	\$28.00
ICT Devices – provision of devices from the shared classroom sets	\$40.00
Printing and photocopying of worksheets and learning materials	\$45.00
Whole school events <ul style="list-style-type: none"> • KGPS House Cup • House Cross Country 	\$7.00
Sub-Total of Curriculum Contributions	\$325.00
Other Contributions - for non-curriculum items and activities	Suggested Amount
Student wellbeing programs (enrichment clubs' materials/subscriptions)	\$20
First aid equipment/materials	\$15
School grounds maintenance and improvements	\$50
Library contribution	\$60
Sub-Total of Other Contributions	\$145.00
TOTAL CONTRIBUTIONS (prep to year 4)	\$470.00

Payment methods

OUR PREFERRED METHOD OF PAYMENT IS VIA COMPASS:

(login details will be supplied at the commencement of the 2023 school year for new families or via EFTPOS at the school office.)

Thank you for your support and cooperation with this efficient mode of payment.

To ensure accurate budgeting for the school year, **we would appreciate payment of your contribution by Friday 3rd March, 2023.**

Extra-Curricular Items and Activities (user pays basis)

Details and confirmed costs of these items and activities will be provided to families throughout the year as this is dependent on attendance and quotations for transportation.

Keysborough Gardens Primary offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are **provided on a user-pays basis**.

Extra-Curricular Items and Activities (user pay basis)	Suggested approx. amt	Suggested approx. amt
	Prep to Yr 2	Years 3 and 4
Extra-Curricular excursions/incursions (however a prepaid option of paying an up front annual amount as an excursion levy is available)	\$125	\$125
Swimming Program (pricing to be confirmed as this is dependent on deposits paid)	\$80 - \$90	\$80 - \$90
Year 3/4 camp		\$280-\$350
House Athletics (offsite)		\$12

Financial Support for Families

Keysborough Gardens Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund that is available to families who hold a health care card or are on a Centrelink pension. Ask at the office for more information.
- State Schools Relief. This is an organisation associated with Schools, who can supply school uniform, books and shoes to eligible students. Again, ask at the office for more information.
- Local community supports are sometimes available to help families suffering from financial hardship. If these are required the school will approach the appropriate local support networks.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, parents/guardians should make contact with KGPS parent payment contact of Business Manager, Mrs Dee Smith by calling the office on 03 9792-6800, via the school email Keysborough.gardens.ps@education.vic.gov.au or in person, to discuss your financial situation and your options and arrangements. We may also discretely approach families who we think may need support and special payment arrangements to be made.

Refunds *(applicable to extra-curricular items and activities only)*

Refunds will be calculated and provided on a case by case basis and will do so where it is reasonable and fair (for example, if the school has not incurred a cost).

If the school has incurred costs, the school will act reasonably and take into consideration the Financial Help for Families Policy and relevant arrangements, including support for families experiencing hardship. For example, the schools will consider refunding families for unavoidable event cancellations if a family experiences a crisis or sudden serious illness and the student can no longer attend the event (and a medical certificate is provided) all within 14 days of the event. When the school provides a refund, the family will need to advise their bank account details in writing and the funds will be electronically transferred.

Keysborough Gardens Primary - PARENT PAYMENT - 2023

Curriculum Contributions—items/activities students use or participate in to access the Curriculum	Suggested Amt	Suggested Amt
	Year 5	Year 6
Year 5 & 6 classroom consumables, materials & equipment <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper (\$45.00) • Mandarin – Subscriptions/materials/Chinese Cultural Day (\$10.00) • Performing Arts – equipment (\$10.00) • STEM– resources (\$30.00) • Mathematics – resources (\$10.00) • English – resources (\$10.00) • Sports – equipment (\$10.00) • Classroom Consumables (\$85.00) • Diary and Gratitude Journals (\$15.00) • Wellbeing – resources (\$10.00) 	\$235.00	\$235.00
Year 5 and 6 Online Subscriptions/Access <ul style="list-style-type: none"> • Essential Assessment (\$10) • Seesaw – Digital Portfolio (\$8) • PAT Maths and PAT Reading Assessments (\$10) 	\$28.00	\$28.00
Printing and photocopying of worksheets and learning materials	\$55.00	\$55.00
Year 5 & 6 School Sports Events <ul style="list-style-type: none"> • House Cross Country • KGPS House Cup 	\$7.00	\$7.00
Sub-Total of Curriculum Contributions	\$325.00	\$325.00
Other Contributions - for non-curriculum items and activities	Year 5	Year 6
Student wellbeing programs (enrichment clubs materials/subscriptions)	\$20.00	\$20.00
First aid equipment/materials	\$15.00	\$15.00
School grounds maintenance and improvements	\$50.00	\$50.00
Library Contribution	\$60.00	\$60.00
Sub-Total of Other Contributions	\$145.00	\$145.00
TOTAL CONTRIBUTIONS	\$470.00	\$470.00

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Extra-Curricular Items and Activities

Keysborough Gardens Primary offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are **provided on a user-pays basis**. The below costings will be confirmed in 2023 to ensure accurate charges.

Extra-Curricular Items and Activities	Suggested approx. amt	Suggested approx. amt
	Year 5	Year 6
Extra-Curricular excursions/incursions <i>(however a prepaid option of paying an up front annual amount as an excursion levy is available)</i>	\$125	\$125
Swimming Program Years 5/6 (prices dependent upon costing and attendance)	\$85-120	\$85-120
Year 5/6 Interschool Sports Program (approx. \$12 per game with 5-8 away games)	TBC	TBC
Year 5/6 camp (prices dependant upon costing and attendance)	\$280-\$350	\$280-\$350
House Athletics (offsite)	\$12.00	\$12.00
Graduation Polo (Year 6 only)		\$40
Big Day Out (Year 6 only)		\$40
Yr 6 Graduation – (includes Art Project, Resources, Graduation)		\$30

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