



# KEYSBOROUGH GARDENS PRIMARY SCHOOL

## Prep to Year 6 – Parent Payments 2025

Dear Parent/Guardian,

Keysborough Gardens Primary School is looking forward to another great year of teaching and learning.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and that contributions are voluntary. Nevertheless the ongoing financial support of our families ensures that our school can offer the best possible educational programs and support for our students.

Like all schools, we rely on the payment of contributions to provide and maintain the high-quality learning programs, classroom resources, and provision of the latest resources in technology. The School Council plans to implement a range of curriculum initiatives, excursions/incursions, camps as well as focusing on some landscaping projects in 2025. We will continue with our 5 specialist programs that consist of: Performing Arts, Visual Arts, Mandarin, PE and STEM from Prep to Year 6.

**Delivery of our commitment to excellence is dependent upon the financial support of our parent community.**

Please find attached the fee schedule for curriculum contributions, other contributions and extra-curricular contributions for 2025. Our classroom teachers carefully prepare our booklists to reflect the items required to deliver their planned lessons. For consistency, ease and inclusivity KGPS is able to purchase items in bulk where we make every effort to keep the cost of items and activities to a minimum and affordable. These items are distributed to the children at the beginning and throughout the year. For further information on the Department's Parent Payment Policy please click [here](#).

To ensure accurate budgeting for the school year, **we would appreciate payment of your contribution by Friday 7th March, 2025.** Payments can be made via Compass where a payment plan is also available.

We want to thank you for all your support, whether that's through financial contributions, fundraising or volunteering your time. This will make a huge difference to our school and the programs we can offer.

Yours sincerely,

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Sherri Jenkins  
Principal

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Nina Kelly  
School Council President

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Kevin Heri  
Treasurer



## Keysborough Gardens Primary - PARENT PAYMENT - 2025

| Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum  | Suggested Amount |
|---|------------------|
| Classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>★ Art – paint, crayons, canvas, clay, coloured paper (\$45.00)</li> <li>★ English - resources (\$10.00)</li> <li>★ Mandarin – Subscriptions/materials (\$10.00)</li> <li>★ Sports - equipment &amp; events (10.00)</li> <li>★ Performing Arts – equipment (\$10.00)</li> <li>★ Classroom Consumables (\$105.00)</li> <li>★ STEM – resources (\$20.00)</li> <li>★ Diary / Reading Log (\$15.00)</li> <li>★ Mathematics – resources (\$10.00)</li> <li>★ Wellbeing - resources (\$10.00)</li> </ul> | \$245.00         |
| Online Subscriptions/Access <ul style="list-style-type: none"> <li>★ Online Reading Subscription (\$10)</li> <li>★ Digital Portfolio Seesaw (\$13)</li> <li>★ Online Assessments (\$10)</li> </ul>  | \$33.00          |
| ICT Devices – provision of devices from the shared classroom sets   | \$40.00          |
| Printing and photocopying of worksheets and learning materials  | \$42.00          |
| <b>Sub-Total of Curriculum Contributions</b>  | <b>\$360.00</b>  |
| Other Contributions - for non-curriculum items and activities   | Suggested Amount |
| Student wellbeing programs (enrichment clubs' materials/subscriptions/positive reward programs)   | \$40.00          |
| First aid equipment/materials   | \$10.00          |
| School grounds maintenance and improvements   | \$50.00          |
| Library Resources (books, readers etc)  | \$40.00          |
| <b>Sub-Total of Other Contributions</b>   | <b>\$140.00</b>  |
| <b>TOTAL CONTRIBUTIONS FOR THE YEAR (Prep to Year 6)</b>  | <b>\$500.00</b>  |

### Payment methods

**OUR PREFERRED METHOD OF PAYMENT IS VIA COMPASS:**

(login details will be supplied at the commencement of the 2025 school year for new families or via EFTPOS at the school office.)

Thank you for your support and cooperation with this efficient mode of payment.

To ensure accurate budgeting for the school year, **we would appreciate payment of your contribution by Friday 7th March, 2025.**



## THE 2025 \$400 'SCHOOL SAVING BONUS' CAN BE USED FOR:

### Extra-Curricular Items and Activities (user pays basis)

Details and confirmed costs of these items and activities will be provided to families throughout the year as this is dependent on attendance and quotations for transportation.

Keysborough Gardens Primary offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are **provided on a user-pays basis**. The below costings will be confirmed in 2025 to ensure accurate charges.

| Extra-Curricular Items and Activities (user pay basis OR use the School Saving Bonus Funds)    | Suggested approx. amt | Suggested approx. amt |
|--|-----------------------|-----------------------|
|  | Prep to Yr 2          | Years 3 to 6          |
| Extra-Curricular excursions/incursions payments to be paid as events occur throughout the year | \$150<br>Approx. TBC  | \$150<br>Approx. TBC  |
| Swimming Program (pricing to be confirmed as this is dependent on deposits paid)               | \$60 - \$80           | \$60 - \$80           |
| Camps – Year 3 to 6 / Year 2 Sleepover + Incursion   | \$65-\$75 (Yr2)       | \$340-\$410           |
| House Athletics (offsite)  |                       | \$14                  |
| Year 6 only - Graduation Polo Shirt  |                       | \$55 (Yr 6 only)      |
| Year 6 only - Big Day Out  |                       | \$40 (Yr 6 only)      |
| Year 6 only - Graduation – (includes Art Project, Resources, Graduation)                       |                       | \$40 (Yr 6 only)      |

### Financial Support for Families

Keysborough Gardens Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund that is available to families who hold a health care card or are on a Centrelink pension. Ask at the office for more information.
- State Schools Relief. This is an organisation associated with Schools, who can supply school uniform, books and shoes to eligible students. Again, ask at the office for more information.
- Local community supports are sometimes available to help families suffering from financial hardship. If these are required the school will approach the appropriate local support networks.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, parents/guardians should make contact with KGPS parent payment contact of Business Manager, Mrs Dee Smith by calling the office on 03 9792-6800, via the school email [Keysborough.gardens.ps@education.vic.gov.au](mailto:Keysborough.gardens.ps@education.vic.gov.au) or in person, to discuss your financial situation and your options and arrangements. We may also discretely approach families who we think may need support and special payment arrangements to be made.

### Refunds (applicable to extra-curricular items and activities only)

Refunds will be calculated and provided on a case by case basis and will do so where it is reasonable and fair (for example, if the school has not incurred a cost).

If the school has incurred costs, the school will act reasonably and take into consideration the Financial Help for Families Policy and relevant arrangements, including support for families experiencing hardship. For example, the schools will consider refunding families for unavoidable event cancellations if a family experiences a crisis or sudden serious illness, and the student can no longer attend the event (and a medical certificate is provided) all within 14 days of the event. When the school provides a refund, the family will need to advise their bank account details in writing and the funds will be electronically transferred.